1. Organisation and Function

1.	Organisation and Function							
Sr.N o.	Item	Details of disclosure	Particulars					
1.1	Particula rs of its organisa	(i)Name and address of the Organization		College of Art, Secte: gcart.edu.in	tor-10C, Chandigarh.			
	tion, functions and duties [Section 4(1)(b)(i)	(ii) Head of the Organization	Head of Department, Govt. College of Art, Sector-10C, Chandigarh. The objective of the teaching programme and training in the college is to achie overall refinement of the students perception not confined to the skills of a profession alone but also to create the right kind of intellect as well as emotion					
		(iii)Vision, Mission and Key objectives						
		(iv)Function and	cultivati	ion to arrive at a le	evel of composite creativity and thought. institution for advance training in Fine Arts (Creative and			
	1	duties	Applied and Sp	l) leading to the d ecial Diploma in I	egrees of Bachelor of Fine Arts and Master of Fine Arts Fine Art and Special Advanced Diploma in Fine Art (for ally challenged students) of the Panjab University.			
		(v)Organization	Princi	pal	· · · · · · · · · · · · · · · · · · ·			
		Chart	Facul Assoc	ty ciate Professor	Office Staff S.O (Section Officer)			
			Assist	ant Professor	Superintendent Gr. II			
			DPE	ion	Sr. Assistant/ Sr. Scale Stenographer			
			Librar	ian	Clerk/Steno-typist Library Restorer			
1.2	Power and duties of its officers	(i)Powers and duties of officers (administrative, financial and judicial)	Principa	al-Cum- HOD	Controlling Officer being Head of Department			
	and employe es	(ii)Power and duties of other employees	Sr.No	posts	Powers and duties (in brief)			
	[Section 4(i)(b)(ii)]	G.I.I.picy coo	1.	Associate Professor and Assistant Professor	To impart Fine Arts education in terms of Practical and Theory training to MFA/BFA/Special Diploma/ Special Advanced Diploma Classes.			
			2.	(Group-A) Section Officer	(i) To aid and advise the Principal and HOD. (ii) To supervise the work of accounts matter only.			
			3.	Superintendent (Grade-II)	(i) To aid and advise the Principal and HOD. (ii) To supervise the work of office staff.			
			4.	Senior	To deal with office matters.			
			5.	Assistant Senior Scale Stenographer	To take dictation from HOD and to deal with office matters.			
			6.	Steno-typist	To take dictation from Principal and to maintain office record.			
			7.	Junior Assistant/Clerk	To deal with office matters and to maintain record.			
			8.	DPE cum Hostel Warden	To provide training in sports/games/youth activities to students and looking after hostel affairs.			
			9.	Librarian	To make purchase and to maintain Art Books in the College Library.			
			10.	Library Restorer	To assist Librarian in maintaining and smooth running of Library.			
			11.	Attendant /	To assist in the classes and faculty.			
			12.	W. Attendant Peon	Attach with various officers/Sections.			
			13.	Chowkidar	To guard all the college campus including			
			14.	Sweeper	International Boys Hostel 15-A Chandigarh. To maintain cleanliness in the building, Classrooms and ground.			
		(iii)Rules/orders under which powers and duty are derived and	1. 2.		vices Rules. With effect from 01.04.2022 ty Calendar Vol-I ,II& III'			
		(iv)Exercised (v)Work allocation	Attach	ment is the alloca	ated work of officer's and employees (Annexure-I).			
1.3 Procedur (i)Process of decision All decision who			key	ether academic or administrative are finalize at the level d of the Department/ Secretary Technical Education				
	decision making	(ii)Final decision authority						
	process [Section 4(1)(b)(iii)	(iii)Related pro acts, rules etc.	visions,	2. Pa	ntral Civil Services Rules. With effect from 01.04.2022 njab University Calendar Vol-I ,II & III'			
]	(iv)Time limit for to decisions, if any	· ·		ed subject matter.			
	(v)Channel of Supervision Sr. Assistant/Superintendent/Principal/Head of the Department							

		and	accountability		Secre	etary 7	Technical Education	
1.4	Norms for discharg		ature ctions/services offered	of	To po		Fine Art education with practical	l's as well as theories to the
	e of functions [Section		lorms/standards fo ctions/service delivery		As pe	er AIC	TE Norms	
	4(1)(b)(i v)]	thes	Process by whice se services can be essed		AICT	E web	osite i.e. (www.aicte.co.in)	
		the	Time-limit for achievin targets	-			cerned subject matter.	
1.5	Rules,	grie	Process of redress of vances itle and nature of the		Differ The	reco	ommittees to deal with grievances and pertaining to Establis	s of students exist. shment Section (PF/GF),
1.0	regulatio ns, instructio	reco	ord/manual/instruction		Purcl Cash		Store Section, Academic Sectio	
	ns manual and records for	mar	ulations, instruction nuals and records. Acts/Rules manual	S	1.	Cer from w.e	ninistrative matters nter Civil Services Rules and the time to time adopted by the .f. 01.04.2022	
	dischargi ng functions				2.	Ger Pov	ancial matters neral Financial Rules, Delegation wer Rules and the instructions iss by the Govt. of India are followe	ued from time to
	[Section 4(1)(b)(v)]				3.	Aca Par time	idemic matters njab University Calendar and instr e to time by the University.	ructions issued from
		tran	Transfer policy an sfer orders	d		sfer Po	olicy of Chandigarh Administration	n.
1.6	Categori es of	of documents cume (ii)Custodian of		of	Sr. No.		Category of documents	Custodian
	nts held			of	1.		Property Return of Group A & B	Establishment General
	authority under its				2.		ACRs of Group C & D	Establishment Personal
	control [Section 4(1)(b)(v				3.		Service Book Record of Group A, B,C & D	Account Section
	i)]				4.		Legal case files of employees.	Establishment General
1.7	Boards, Councils,		(i)Name of Boards, Council,	1	1	No Bo	ards exist	
		es ther	Committee etc.	2			e Advisory Council	
	Bodies			3	1	Comm	ittees	
	part of Public Authority [Section	the					Regular recruitment of faculty in through Union Public Commission.	is made Service
	4(1)(b)(viii)]				ii.	Recruitment Committee for appointments to Group C & D p	<u> </u>
						iii.	Departmental Promotion Comr for Group-A posts	
						iv.	Departmental Promotion Comfor Group C & D posts.	nmittee
						V.	Purchase Committee Prospectus Committee	
					<u> </u>	vi. vii.	Disposal Committee	
					<u> </u>	viii.	Library Committee	
					⊢	x. x.	Book Selection Committee College Annual Art Exhibition C	Committee
					<u> </u>	xi.	Educational Tour	
					<u> </u>	xii.	Cultural committee	
						xiii. xiv.	Discipline Committee College Magazine Committee	
					_	XV.	Sports Committee	
					<u> </u>	xvi.	Girls Hostel Committee	
					<u> </u>	cvii. cviii.	Hostel Committee Campus Beautification	
						(ix.	Internal Complaint Committee	! !
)	α.	Anti-ragging Committee	

Departmental			xxi. Counsel	lors	
Superintendent Superintendent					
Belonging to SC/ST/Category Syllabus Committee Department Computer Laboratory Syllabus Committee Department Committee Department Committee Computer Laboratory Computer Comput		xxiii			
(ii) Composition Name of Committee(s) Name of Committee(s) Recruitment Committee Name of Committee(s) Recruitment Committee Name of Committee(s) Recruitment Condigan Principal Zila Sainik Welfare Officer UT Chandigan Superintendent Oxo Director Technical Education UT Chandigan Superintendent Personnel -Member Chandigan Administrative Secretary- Chandigan Administrative Secretary- Chandigan Administrative Secretary- Chandigan Committee Purchase Committee Purchase Committee Purchase Committee Purchase Committee Director Social Welfare Member All Managan Singh Prajapasi, Associate Professor Chalman Sh. MM. Reo. Assistant Professor-Member Sh. Pankel Saroj, Assistant Professor-Member Sh. Pankel Saroj, Assistant Professor-Member Sh. Pankel Saroj, Assistant Professor- Chalman Dir. Managan Dir. Managan Dir. Managan Advisory Counsel Advisory Counsel Advisory Counsel Advisory Counsel Advisory Counsel Dir. Annand C. Shende. Member Dir. J. P. Singh, Member Dir. J. P. Singh, Member Sh. Pankel Sama, Member Dir. J. P. Singh, Member Sh. Pankel Sama, Member Dir. Annand C. Shende. Chairman Sh. Charanifis Singh, Member Sh. Pankel Sama, Member Dir. Annand C. Shende. Chairman Sh. Charanifis Singh, Member Sh. Charanifis Singh, Member Dir. Annand C. Shende. Chairman Sh. Charanifis Singh, Member Sh. Pankel Sumar Aya - Chairman Dir. Annand C. Shende. Chairman Sh. Charanifis Singh, Member Sh. Pankel Sama, Member Dir. Annand C. Shende. Chairman Sh. Charanifis Singh, Member Sh. Pankel Sama, Member Dir. Annand C. Shende. Chairman Dir. Annand C. Shende. Member Dir. Annand C. Shende. Chairman Sh. Charanifis Singh, Member Sh. Pankel Sama, Member Dir. Annand C. Shende. Member Dir. Annand C. Shen					
Name of Committee(s) Recruitment Committee Recruitment Committee Recruitment Committee Recruitment Committee Recruitment Committee Red of Department Condigar Principal Principal Principal All Salnik Welfare Officer UT Chandigarh Superintendent O/o Director Technical Education UT Chandigarh Superintendent Personnel Chandigarh Administration UT Chandigarh Recruitment O/o Director Technical Education UT Chandigarh Recruitment Recruitment O/o Director Technical Education UT Chandigarh Recruitment Recruitment O/o Director Technical Education UT Chandigarh Recruitment		xxiv		• •	
Name of Committee(s) Recruitment Committee Recruitment Committee Recruitment Committee Recruitment Committee Recruitment Committee Red of Department Condigar Principal Principal Principal All Salnik Welfare Officer UT Chandigarh Superintendent O/o Director Technical Education UT Chandigarh Superintendent Personnel Chandigarh Administration UT Chandigarh Recruitment O/o Director Technical Education UT Chandigarh Recruitment Recruitment O/o Director Technical Education UT Chandigarh Recruitment Recruitment O/o Director Technical Education UT Chandigarh Recruitment				-	
Name of Committee Composition Recruitment Head of Department -Chairman Govt. College of Art, Chandigarh Zila Sainik Welfare Officer -Member Govt. College of Art, Chandigarh Zila Sainik Welfare Officer -Member UT Chandigarh -Member	(ii)	Composition	,		
Committee Govt. College of Art, Chandigarh Principal Govt. College of Art, Chandigarh Zila Sainik Welfare Officer - Member UT Chandigarh Zila Sainik Welfare Officer - Member UT Chandigarh Zila Sainik Welfare Officer - Member UT Chandigarh John College of Art, Chandigarh Govt. College of Art, Chandigarh Govt. College of Art, Chandigarh Library Committee Departmental Promotion Committee 1. Concerned Administration Committee Purchase Committee 1. Concerned Administrative Socretary- Chairman. 2. Head of Department Concerned - Member Member 3. Representative of Director Social Welfare Member Amenber Purchase Committee Library Committee Clocal Purchase Committee)- Dr. Mahesh Priglapati, Associate Professor Chairman Sh. M.M. Rao, Assistant Professor-member Sh. Pankaj Saroj, Assistant Professor-member Dr. Amit Sharma - Member Dr. Amanit Sharma - Member Dr. Amit Sharma - Member Sh. Pannod Kumar Aya - Chairman Sh. Paramod Kumar Aya - Chairman Sh. Charanjil Singh, Member Dr. Anant Sharma - Member			e of Committee(s)	Composition	
Chandigarh Principal Govt. College of Art, Chandigarh Zila Sainik Welfare Officer -Member UT Chandigarh. Superintendent -Member O/o Director Technical Education UT Chandigarh. Superintendent Personnel -Member Chandigarh Administration Departmental Promotion Committee 1. Concerned Administrative Secretary-Chairman Promotion Committee Purchase Committee Purchase Committee Purchase Committee Purchase Committee Clocal Purchase Committee): Dr. Mahesh Prajapati, Associate Professor-Member Sh. Panka, Savistant Professor-Member Sh. Panka, Prajapati Member Dr. Amit Sharma — Chairman Dr. Manisha Supta — Member Dr. Amit Sharma — Member Sh. Bankan Member Sh. Rankan C. Shende, Chairman Sh. Pamka C. Shende, Chairman Sh. Pamka Mumar Saini, Member Sh. Pankan C. Shende, Chairman Sh. Pamka Mumar Saini, Member Sh. Lakranjil Singh, Member Dr. Amit Sharma — Member Dr. Amari Sharma — Member Sh. Parword Kumar Arya — Chairman Dr. Alpapender Pal Singh, Member Sh. Parword Kumar Arya — Chairman Dr. Alpapender Pal Singh, Member Sh. Parword Kumar Arya — Chairman Dr. Alpapender Pal Singh, Member Sh. Parword Kumar Arya — Chairman Dr. Alpapender Pal Singh, Member Sh. Parword Kumar Arya — Chairman Dr. Mahesh Chan Prajapati — Member Dr. Amari Sharma — Member		Reci	ruitment	Head of Department - Chairman	
Govt. College of Art, Chandigarh Zila Sainik Welfare Officer -Member UT Chandigarh. Superintendent -Member O/o Director Technical Education UT Chandigarh. Superintendent Personnel -Member Chandigarh Administration Departmental 1. Concerned Administrative Secretary- Chairman. Committee 1. Head of Department Concerned - Member - Member - Representative of Director Social Welfare Member - Purchase Committee (Local Purchase Committee): Dir. Mahesh Prajapati, Associate Professor Chairman Sh. M.M. Rao, Assistant Professor-Member Sm. Samriti Arora (Section Officer): Member Sh. Pankaj Saroj, Assistant Professor-member Sh. Pankaj Saroj, Assistant Professor-member Sh. Charanjeet Singh, Assistant Professor-member Sh. Charanjeet Singh, Assistant Professor-member Sh. Charanjeet Singh, Assistant Professor-member Dr. Amand S. Shende-Member Dr. Amand C. Shende-Member Dr. Amand C. Shende, Member Dr. Amand C. Shende, Chairman Sh. Promod Kumar Arya-Member Dr. Annand C. Shende, Chairman Sh. Pramod Kumar Arya-Member Dr. Amand C. Shende, Chairman Sh. Pramod Kumar Arya-Member Dr. Amand C. Shende, Chairman Sh. Charanjit Singh, Member Sh. Pawan Kumar Sain, Member Sh. Pawan Kumar Sain, Member Dr. Amit Shamma, Member Dr. Amit Shamma, Member Sh. Charanjit Singh, Member Dr. Rajesh Kumar Anya -Chairman Sh. Charanjit Singh, Member Dr. Rajesh Kumar Anya, Chairman Dr. Rajesh Kumar Anya, Chairman Dr. Rajesh Kumar Anya, Chairman Dr. Amandesh C. Prajapati —Member Dr. Amit Shamma, Member Sh. Paramod Kumar Anya, Chairman Dr. Rajesh Kumar Anya, Chairman Dr. Amandesh C. P. Prajapati —Member Sh. Paramod Kumar Anya, Chairman Dr. Amandesh C. Angarani Singh, Member Sh. Paramod Kumar Anya, Chairman Dr. Agarani Shama, Member Sh. Paramod Kumar Anya, Chairman Dr. Agarani Shama, Member Sh. Paramod Kumar Anya, Chairman Dr. Anjapati Singh, Member Sh. Paramod Kumar Anya, Chairman Dr. Anjapati Singh, Member Sh. Paramod Kumar Anya, Chairman Dr. Anjapati Singh, Member Sh. Paramod Kumar Anya, Chairman Dr. Anjapati Sandon Member Dr. Amit Shama, Member Sh. Manan		Com	mittee		
UT Chandigarh. SuperintendentMember O/o Director Technical Education UT Chandigarh. Superintendent PersonnelMember Chandigarh Administrative Secretary-Chairman. Committee 1- Lead of Department ConcernedMember Chandigarh Administrative Secretary-Chairman. Committee 2- Lead of Department ConcernedMember 3- Representative of Director Social Welfare Member -				Govt. College of Art,	
O/o Director Technical Education UT Chandigarh. Superintendent Personnel -Member Chandigarh Administration Departmental Fromotion					
Departmental Promotion 1. Concerned Administrative Secretary-Chairman 2. Head of Department Concerned -Member 3. Representative of Department-Member. 4. Representative of Department-Member. 4. Representative of Director Social Welfare Member 5. Mahesh Prajapati, Associate Professor Chairman 5. M.M.M. Rao, Assistant Professor-Member 5. M. Associate Professor Chairman 5. M. Associate Professor Chairman 5. M. Associate Professor Chairman 5. M. Associate Professor-Member 5. M. Pawas Kumar Asya - Chairman 5. M. Associate Professor-Member 5. M. Pawas Kumar Asya - Chairman 5. M. Associate Professor-Member 5. M. Pawas Kumar Asya - Chairman 5. M. Associate Professor-Member 5. M. Pawas Member 5. M. Pamad Kumar Aya, Chairman 5. M. Pamad Kumar Aya, C				O/o Director Technical Education	
Promotion Committee				•	
Committee 2. Head of Department Concerned - Member 3. Representative of Department-Member 4. Representative of Director Social Welfare Member Dr. Anahesh Prajapati, Associate Professor Chairman Sh. M.M. Rao, Assistant Professor—Member Sh. Pankaj Saroj, Assistant Professor—member Sh. Pankaj Saroj, Assistant Professor—member Sh. Charanjeet Singh, Assistant Professor member Dr. Anahesh Chand Rai Prajapati-Member Dr. Anahesh Member Dr. Anahesh Member Dr. Anahesh Chand Rai Prajapati-Member Dr. Anahesh Chand Rai Prajapati-Member Dr. Anahesh Ch. Shende, Member					
Member 3. Representative of Director Social Welfare Member 4. Representative of Director Social Welfare Member Purchase Committee (Local Purchase Committee): Dr. Mahesh Prajapati, Associate Professor Chairman Sh. M.M. Rao, Assistant Professor—Member Sh. Pankaj Saroj, Assistant Professor-member Sh. Pankaj Saroj, Assistant Professor member Dr. Amanda Cashende—Member Dr. Ananda C. Shende—Member Dr. Ananda C. Shende—Member Dr. Ananda C. Shende, Chairman Sh. Pramod Kumar Arya—Member Dr. J. P. Singh, Member Sh. Manmadha Rao—Member Dr. Amanda C. Shende, Chairman Sh. Pawan Kumar Saini, Member Sh. Pawan Kumar Saini, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Dr. Ananda C. Shende, Chairman Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Dr. Ananda C. Shende, Chairman Smt. Shobha—Member Dr. Ananda C. Shende, Chairman Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Dr. Ananda C. Shende, Chairman Smt. Shobha—Member Dr. Ananda C. Shende, Chairman Smt. Shobha—Member Dr. Ananda C. Shende, Member Sh. Pawan Saini, Member Sh. Pawan Saini, Member Sh. Paman Kumar Arya, Chairman Dr. Mahesh Chanda Rai Prajapati, Member Sh. Paman Saini, Member Sh. Paman Saini, Member Sh. Paman Kumar Arya, Chairman Dr. Mahesh Chanda Rai Prajapati, Member Sh. Manmadha Rao—Member					
Purchase Committee Purchase Committee (Local Purchase Committee):- Dr. Mahesh Prajapati, Associate Professor Chairman Sh. M.M. Rao, Assistant Professor—Member Sm. Samriti Arora (Section Officer)- Member Sh. Pankaj Saroj, Assistant Professor-member Sh. Charanjeet Singh, Assistant Professor member Library Committee Dr. Rajesh K. Sharma — Chairman Dr. Manisha Gupta - Member Dr. Anand C. Shende—Member Dr. Amit Sharma — Member Dr. Amit Sharma — Member Dr. Amit Sharma — Member Dr. J. P. Singh, Member Sh. Manmadha Rao — Member Dr. Amit Sharma, Member Sh. Pawan Kumar Saini, Member Sh. Pawan Kumar Saini, Member Sh. Pawan Kumar Saini, Member Sh. Charanjit Singh, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Dr. Anand C. Shende, Chairman Sh. Charanjit Singh, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Dr. Anand C. Shende Member Sh. Pawan Sini, Member Sh. Pawan Sini, Member Sh. Pawan Saini, Member Sh. Pawan Saini, Member Sh. Pawan Saini, Member Sh. Pawan Saini, Member Sh. Parmod Kumar Aya, Chairman Dr. Mahesh C. R. Prajapati, Member Sh. Parmod Kumar Aya, Chairman Dr. Mahesh Chand Rai Prajapati, Member Sh. Manmadha Rao — Member Dr. Mahesh Chand Rai Prajapati, Member Sh. Manmadha Rao — Member		Com	imittee	Member 3. Representative of Department-	
Dr. Mahesh Prajapati, Associate Professor Chairman Sh. M.M. Rao, Assistant Professor—Member Smt. Samriti Arora (Section Officer)- Member Sh. Pankaj Saroj, Assistant Professor—member Sh. Charanjeet Singh, Assistant Professor member Dr. Ananjeet Singh, Assistant Professor member Dr. Rajesh K. Sharma — Chairman Dr. Mahisha Gupta - Member Dr. Anand C. Shende — Member Dr. Anand C. Shende — Member Dr. Anit Sharma — Member Mrs. Shobha — Member Dr. Anit Sharma — Member Mrs. Shobha — Member Dr. J. P. Singh, Member Sh. Pamod Kumar Arya — Member Dr. J. P. Singh, Member Sh. Pawan Kumar Sain, Member Sh. Pamod Member Secretary Dr. Anand C. Shende, Chairman Sh. Charanjit Singh, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Dr. Anand C. Shende, Chairman Sm. Sh. Parmod Kumar Arya — Chairman Dr. Anand C. Shende, Member Dr. Jogender Pal Singh, Member Sh. Parmod Kumar Arya, Chairman Dr. Anand C. Shende, Member Dr. Jogender Pal Singh, Member Sh. Pawan Saini, Member Sh. Pamod Kumar Arya, Chairman Dr. Anand C. Shende, Member Sh. Pamand Sunde, Member Sh. Santosh Kumar, Suptd., Member Sh. Pamand Sundar, Memb				Member	
Dr. Manisha Gupta - Member Dr. Anand C. Shende - Member Dr. Amit Sharma - Member Mrs. Shobha - Member Mrs. Shobha - Member Dr. J. P. Singh, Member Dr. J. P. Singh, Member Sh. Manmadha Rao - Member Dr. Amit Sharma, Member Sh. Pawan Kumar Arya - Member Dr. Anit Sharma, Member Sh. Pawan Kumar Saini, Member Sh. Pawan Kumar Saini, Member Sh. Charanjit Singh, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Dr. Anand C. Shende, Chairman Sh. Charanjit Singh, Member Sh. Lakhwinder Singh, Member Dr. Rajesh Kumar Arya - Chairman Smt. Shobha - Member Dr. Rajesh Kumar Shama-Member Dr. Anand C. Shende - Member Dr. Anand C. Shende, Member Dr. Anand C. Shende, Member Sh. Shende - Member Dr. Anand C. Shende, Member Sh. Pawan Saini, Member		Purc	chase Committee	Dr. Mahesh Prajapati, Associate Professor Chairman Sh. M.M. Rao, Assistant Professor– Member Smt. Samriti Arora (Section Officer)- Member Sh. Pankaj Saroj, Assistant Professor-member Sh. Charanjeet Singh, Assistant Profess	
Sh. Pramod Kumar Arya -Member Dr. J. P.Singh, Member Sh. Manmadha Rao -Member Dr. Amit Sharma, Member Sh. Pawan Kumar Saini, Member Smt. Shobha-Member Secretary Computer Laboratory Dr. Anand C. Shende, Chairman Sh. Charanjit Singh, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Sh. Parmod Kumar Arya - Chairman Smt. Shobha - Member Dr. Rajesh Kumar Shama-Member Dr. Anand C. Shende- Member Dr. Anand C. Shende- Member Dr. Anand C. Shende- Member Dr. Anand C. Shende, Member Dr. Anand C. Shende, Member Dr. Jogender Pal Singh, Member Sh. Pawan Saini, Member Sh. Pawan Saini, Member Sh. Pamod Kumar, Supdt., Member Sh. Santosh Kumar, Supdt., Member Sh. Santosh Kumar, Supdt., Member Sh. Manmadha Rao -Member Dr. Amit Sharma, Member		Libra	ary Committee	Dr. Manisha Gupta - Member Dr.Anand C. Shende- Member Dr. Mahesh Chand Rai Prajapati- Member Dr. Amit Sharma - Member	
Computer Laboratory Dr.Anand C. Shende, Chairman Sh. Charanjit Singh, Member Sh. Lakhwinder Singh, Member Sh. Lakhwinder Singh, Member Sh. Parmod Kumar Arya – Chairman Smt. Shobha – Member Dr. Rajesh Kumar Shama-Member Dr. Anand C. Shende- Member Dr. Mahesh C. R. Prajapati – Member Dr. Anand C. Shende, Member Dr. Anand C. Shende, Member Dr. Jogender Pal Singh, Member Sh. Pawan Saini, Member Sh. Charanjit Singh, Member Sh. Santosh Kumar, Supdt., Member Sh. Santosh Kumar Arya, Chairman Dr. Mahesh Chand Rai Prajapati, Member Sh. Manmadha Rao – Member Dr. Amit Sharma, Member		Advi	isory Counsel	Sh. Pramod Kumar Arya -Member Dr. J. P.Singh, Member Sh. Manmadha Rao –Member Dr. Amit Sharma, Member Sh. Pawan Kumar Saini, Member	
Exhibition Committee Smt. Shobha – Member Dr. Rajesh Kumar Shama-Member Dr. Anand C. Shende- Member Dr. Mahesh C. R. Prajapati – Member Sh. Pramod Kumar Arya, Chairman Dr. Anand C. Shende, Member Dr. Jogender Pal Singh, Member Sh. Pawan Saini, Member Sh. Charanjit Singh, Member Sh. Santosh Kumar, Supdt., Member Sh. Pramod Kumar Arya, Chairman Dr. Mahesh Chand Rai Prajapati, Member Sh. Manmadha Rao – Member Dr. Amit Sharma, Member			-	Dr.Anand C. Shende, Chairman Sh. Charanjit Singh, Member	
Prospectus Committee Sh. Pramod Kumar Arya, Chairman Dr.Anand C. Shende, Member Dr.Jogender Pal Singh, Member Sh. Pawan Saini, Member Sh. Charanjit Singh, Member Sh. Santosh Kumar, Supdt., Member Sh. Pramod Kumar Arya, Chairman Dr. Mahesh Chand Rai Prajapati, Member Sh. Manmadha Rao –Member Dr. Amit Sharma, Member		Exhi	bition	Smt. Shobha – Member Dr. Rajesh Kumar Shama-Member Dr.Anand C. Shende- Member	
Syllabus Committee Sh. Pramod Kumar Arya, Chairman Dr. Mahesh Chand Rai Prajapati, Member Sh. Manmadha Rao –Member Dr. Amit Sharma, Member		1 1	-	Sh. Pramod Kumar Arya, Chairman Dr.Anand C. Shende, Member Dr.Jogender Pal Singh, Member Sh. Pawan Saini, Member Sh. Charanjit Singh, Member	
Sh. Pawan Kumar Saini, Member		Sylla	abus Committee	Sh. Pramod Kumar Arya, Chairman Dr. Mahesh Chand Rai Prajapati, Member Sh. Manmadha Rao –Member Dr. Amit Sharma, Member	

Educational Tour	
Committee	Dr.Anand C. Shende-Member
	Smt. Shobha, Member
	Dr. Amit Sharma- Member
	Smt. NutanDhiman, Member
Cultural Committee	Dr.Anand Kumar Sharma- Chairman
	Sh. K.S. Sahi - Member
	Smt. Anjali Aggarwal – Member
	Sh. Charanjit Singh, Member
	Sh. Pritpal Singh - Member
	Sh. Lakhwinder Singh – Member
	Smt. Gurpreet Dhiman, Member
College/Hostel	Sh. Pramod Kumar Arya –Chairman
Discipline Committee	Sh. K.S. Sahi – Member
Discipline Committee	Dr.Jogender Pal Singh, Member
	Sh. Pawan Saini, Member
	Sh. Manmadha Rao- Member
	Smt. Navneet Dhillon- Member
	Sh. Pankaj Saroj, Member
College Magazine	
Committee	Dr. Amit Sharma – Member
	Smt. Gurpreet Dhiman – Member
	Sh. Amrit Singh-Member
	Smt. Varsha Kaul- Member
Sports Committee	Sh. K.S. Sahi – Chairman
	Sh. Pritpal Singh - Member
	Sh. Amarbir Singh- Member
	Smt. Navneet Dhillon-Member
	Sh. Lakhwinder Singh-Member
Hostel Committee	Sh. K.S. Sahi – Chairman
	Dr. Rajesh Kumar Sharma - Member
	Sh. Pramod Kumar Arya– Member
	Sh. Manmadha Rao, Member
	Sh. Charanjit Singh, Member
Girls Hostel	Smt. NavneetDhillon, Chairperson
	Smt. VarshaKaul, Member
	Smt. NutanDhiman, Member
	Smt. Pritpal Saini, Member
0	Smt. GurpreetDhiman, Member
Campus	Sh. K.S. Sahi - Chairman
Beautification	Sh. Manmadha Rao – Member
	Dr. Manisha Gupta, Member
	Sh. Pritpal Singh – Member Sh. Charanjit Singh, Member
Internal Complaint	
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Committee	Sh. K.S. Sahi, DPE, Member
	Dr. Manisha Gupta, Librarian, Member
	Sh. Santosh Kumar, Superintendant, Member
Anti-ragging	Sh. Pramod Kumar Arya - Chairman
Committee	Dr. Mahesh C.R. Prajapati-Member
	Sh. Manmadha Rao-Member
	Sh. Pankaj Saroj-Member
	Smt. NavneetDhillon-Member
	Smt. NutanDhiman-Member
Counsellors	Dr.Anand C. Shende, Chairman
Counsellors	· ·
	Dr. Manisha Gupta, Member
	Sh. Charanjit Singh, Member
	Smt. Pritpal Saini, Member
	Smt. GurpreetDhiman, Member
Anti Ragging Squad	Dr. Anand Kumar Sharma- Chairman
	Dr. Amit Sharma-Member
	Smt.Shobha- Member
	Smt. Anjali Aggarwal, Member
	Sh. Pritpal Singh- Member
	Sh. Amarbir Singh- Member
Grievances/represen	Dr. Anand C.Shende, - Chairman
tations relating to	Dr. Anand Kumar Sharma- Member
College	Sh. Pritpal Singh-Member
Staff/students belonging to	Mrs. Rajinder Kaur, Sr. Assistant.
SC/ST/Category	
Bid Committee	Dr. Anand C Shende – Nodal Officer
	Sh. Santosh Kumar (Supdt), Member
	` ' '
	Sh. Lakhwinder Singh, Member
	Smt. Rajinder Kaur , Member
Technical &	Sh. K. S. Sahi – Chairman
Financial Bid	Sh. Parmod K Arya, Member
Committee	

				Sh MA	1. Rao – Member					
					t Sharma, Memer					
		(···) B (\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Sh. Sar	tosh Kumar (Supdt), Memb	er				
		(iii) Dates from which constituted	Yearly							
		(iv) Term/Tenure	One year	One year Committees are constituted at the level of department to deal with the						
		(v)Powers and functions	Administr Recruitme and advi education College regarding	ative work to ensure tra ent and Promotion of Sta ice of Principal in Aca nal tours, Cultural events Magazine, holding of S Hostel Affairs, Campus	e level of department to nsparency in the office further, Purchase of Store Store demic matters, holding or, maintaining of discipline, ports Week, making recomposite the process of the ports with the process of the ports with the process of the	nctioning like; ck, Books aid of exhibitions, publishing of ommendations				
		(vi)Whether their meetings are open to the public?	No No	arassment, Ragging etc.						
		(vii)Whether the minutes of the meetings are open to the public?	No							
		(viii)Place where the minutes if open to the public are available?	N/A							
1.8	Directory of officers and	(i)Name and designation	Sr. No.	Name of the officer/ employer	Designation	Telephone Number (O)				
	employees [Section 4(1)(b)(ix)]	(ii)Telephone, fax and email ID	1.	Dr. Alka Jain	Associate Professor Principal-cum-HOD	9216527184				
			2.	Dr. Rajesh Kumar Sharma	- Associate Professor	9872045650				
			3.	Sh. Pramod Kumar Arya	-do-	9872217333				
			4.	Dr. AnandChanderShende	-do-	9872277117				
			5.	Dr. Anand Kumar Sharma	-do-	8146422211				
			6.	Dr. Mahesh Chand Rai Prajapati	-do-	9872270900				
			7.	Smt. Anita Gupta	-do-	9988332993				
			8.	Sh. M.M. Rao	Assistant Professor	9888327145				
			9.	Dr. J. P. Singh	-do-	8360065987 9872290400				
			11.	Dr. J. P. Singh Sh. Pawan Kumar	-do-	9855151843				
			12.	Smt. Shobha	-do-	9915140338				
			13.	Mrs. Anjali S. Aggarwal	Assistant Professor (on contract basis)	8146133322				
			14.		-do-	9779077369				
			15.		-do-	8283833295				
			16.	, ,	-do-	7901806171				
			17. 18.	Ms. GurpreetDhiman Ms. Pritpal Saini	-do-	9779477117 9878861463				
			19.	Ms. VarshaKaul	-do-	9876259374				
			20.	Sh. Pritpal Singh	-do-	9781125629				
			21.	Mrs. NutanDhiman	-do-	9501452278				
			22.	Sh. Amarbir Singh	-do-	7696442190				
			23.		-do-	9592614640				
			24.	Sh. Lakhwinder Singh	-do-	9988154097				
			25.	Sh. Ravinder Singh	Guest Faculty/Resource Person	9417216122				
			26.		-do-	9855034889				
			27.	Ms. Varsha Badal	-do-	8708083016				
			28.	Smt. Anju Bala	-do-	9813060967				
			29. 30.	Smt. Padma Sharma Ms. Shipra	-do- Part time lecturer	8427403958 9876665948				
			30.	Ms. Harvinder kaur	-do-	9876665948				
			32.	Dr. Manisha Gupta	Librarian	9872098574				
			33.	Sh. K.S. Sahi	DPE	9988822567				
			34.	Smt. Samriti Arora	Section Officer	9988897785				
			35.	Sh. Pawan Kumar	Superintendent Grade-	9855487774				
			36.	Sh. Santosh Kumar	Superintendent Grade-	9646032046				

38. Smt. Parminder Kaur Senior Scale Stenographer 896819366; Stenographer 39. Sh. Kumar -do- 855887171* 40. Sh. Vinod Kumar Senior Assistant 836091697* 41. Sh. RishuPruthi Steno-Typist 9991050465* 42. Sh. Raju Khan -do- 9988450786* 43. Sh. Manish Clerk 985528703* 44. Sh. Dinesh -do- 740421809 45. Sh. Vikrant Rana -do- 740421809 46. Smt. Sunita Bhandari DEO (Outsource) 998824113* 47. Sh. Jaswinder Singh DEO(Outsource) 987222515* 48. Sh. Harpreet Singh DEO(Outsource) 7837968706 50. Ms. Drishti Steno-typist(Outsource) 988801214* 51. Sh. Sandeep Kumar DEO(Outsource) 7837968706 52. Sh. Chetan Clerk (Outsource) 7340745186 53. Sh. Mohinder Singh Peon 896873123* 54. Sh. Gopal Chowkidar 9888002866 55. Sh. SomNath Chowkidar 9888022866 56. Sh. Lokesh Sweeper 998872214*	37.	Mrs. Paramjit Kaur	Superintendent Grade- II (100% Visually	9888870567
Stenographer	20	Cost Damesia dan Kasa	handicapped)	0000400000
40. Sh. Vinod Kumar 41. Sh. RishuPruthi 51. Steno-Typist 42. Sh. Raju Khan 43. Sh. Manish 43. Sh. Manish 44. Sh. Dinesh 44. Sh. Dinesh 45. Sh. Vikrant Rana 46. Smt. Sunita Bhandari 47. Sh. Jaswinder Singh 48. Sh. Harpreet Singh 49. Sh. Sandeep Kumar 50. Ms. Drishti 51. Sh. Harsh 52. Sh. Chetan 53. Sh. Mohinder Singh 54. Sh. Chetan 55. Sh. Chetan 55. Sh. Chetan 55. Sh. Chetan 56. Sh. Lokesh 57. Sh. SomNath 58. Sh. Gopal 59. Sh. SomNath 59. Sh. SomNath 50. Sh. SomNath 50. Sh. SomNath 51. Sh. Harsh 52. Sh. Chetan 53. Sh. Mehar Chand 54. Sh. SomNath 55. Sh. SomNath 56. Sh. Lokesh 57. Sh. Mehar Chand 58. Shri Raju 59. Sh. Rajesh 60. Davinder Singh 61. Dimple Gir, 62. Jatinder Kumar 64. Mohan Ial, 65. SubhamAngaria, 66. Mewa Singh 67. Dileep Kumar Peon 68. Satwant Singh 67. Dileep Kumar Peon 68. Satwant Singh 67. Dileep Kumar Peon 68. Satwant Singh 68. Satwant Singh 69. Harbans Singh 69. Harbans Singh 69. Harbans Singh 60. Mary Gutsource) 60. Jasing Singh 61. Shir Rajiu 62. Jatinder Kumar 63. Himanshu 64. Mohan Ial, 65. SubhamAngaria, 66. Mewa Singh 67. Dileep Kumar Peon 68. Satwant Singh Toor, 69. Harbans Singh 69. Mali (Outsource) 69. Harbans Singh 60. Mali (Outsource) 60. Jasing Singh 61. Shir Parkash, 62. Mali (Outsource) 63. Satwant Singh 64. Mohan Satyant 65. SubhamAngaria, 66. Mewa Singh 67. Dileep Kumar Peon 68. Satwant Singh Toor, 69. Harbans Singh 69. Mali (Outsource) 69. Harbans Singh 60. Mali (Outsource) 60. Jasing Singh 61. Shir Parkash, 62. Jasing Singh 63. Mali (Outsource) 64. Satwant Singh Toor, 65. SubhamAngaria, 66. Mewa Singh 67. Dileep Kumar 68. Satwant Singh Toor, 69. Harbans Singh 69. Harbans Singh 60. Mali (Outsource) 60. SubhamAngaria, 60. SubhamAngaria, 60. SubhamAngaria, 60. Satwant Singh 61. Outsource) 62. Jasinder Subhamar 63. Satwant Singh 64. Mali (Outsource) 65. SubhamAngaria, 66. Mewa Singh 67. Sandeep, Sweeper 60. Sweeper 79. Vijay Kumar, Sweeper 79. Vijay Kumar	38.	Smt. Parminder Kaur		8968193662
41. Sh. RishuPruthi Steno-Typist 9991050456 42. Sh. Raju Khan -do- 9985450784 43. Sh. Manish Clerk 985528703- 44. Sh. Dinesh -do- 740421809 45. Sh. Vikrant Rana -do- 867981217- 46. Smt. Sunita Bhandari DEO (Outsource) 9988224113- 47. Sh. Jaswinder Singh DEO(Outsource) 988881214- 48. Sh. Harpreet Singh DEO(Outsource) 988881214- 49. Sh. Sandeep Kumar DEO(Outsource) 783796870- 50. Ms. Drisht Steno-typist(Cousource) 783796870- 51. Sh. Harsh Steno-typist(Cousource) 7839867728- 52. Sh. Chetan Clerk (Outsource) 734074518- 53. Sh. Mohinder Singh Peon 896873123- 54. Sh. Gopal Chowkidar 981586257- 56. Sh. Lokesh Sweeper 998872244- 57. Sh. Mehar Chand Peon 814623733- 58. Shri Raju -do- 987995728- 60. Davinder Singh MTS (Outsource) 95597615-9 61. Dimple Gir,	39.	Sh. Kumar	-do-	8558871711
42. Sh. Raju Khan -do- 9988450786 43. Sh. Manish Clerk 985528703 44. Sh. Dinesh -do- 7404218098 45. Sh. Vikrant Rana -do- 867981217* 46. Smt. Sunita Bhandari DEO (Outsource) 998824113 47. Sh. Jaswinder Singh DEO(Outsource) 988881214 49. Sh. Sandeep Kumar DEO(Outsource) 783796870 50. Ms. Drishti Steno-typist(Outsource) 870809090; 51. Sh. Harsh Steno-typist(Outsource) 9888072286 52. Sh. Chetan Clerk (Outsource) 7340745186 53. Sh. Mohinder Singh Peon 896873123 54. Sh. Gopal Chowkidar 988800286 55. Sh. SomNath Chowkidar 988802266 55. Sh. SomNath Chowkidar 988872214 57. Sh. Mehar Chand Peon 814623733 58. Shri Raju -do- 9876914646 59. Sh. Rajesh -do- 987691464 59. Sh. Rajesh -do- 987691464 59. Sh. Rajesh -do- 987507286	40.	Sh. Vinod Kumar	Senior Assistant	8360916979
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43. Sh. Manish Clerk 985528703-44. 44. Sh. Dinesh -do- 740421809-4. 45. Sh. Vikrant Rana -do- 867981217-4. 46. Smt. Sunita Bhandari DEO (Outsource) 98824113-3. 47. Sh. Jaswinder Singh DEO (Outsource) 988821214-3. 48. Sh. Harpreet Singh DEO (Outsource) 7837968706-7. 50. Ms. Drishti Steno-typist(Outsource) 7837968706-7. 50. Ms. Drishti Steno-typist(Outsource) 988807228-6. 51. Sh. Harsh Steno-typist(Outsource) 988807228-6. 52. Sh. Chetan Clerk (Outsource) 734074518-6. 53. Sh. Mohinder Singh Peon 898873123-6. 54. Sh. Gopal Chowkidar 988800286-7. 55. Sh. SomNath Chowkidar 988802214-7. 56. Sh. Lokesh Sweeper 998872214-7. 57. Sh. Mehar Chand Peon 814623733-7. 58. Shri Raju -do- 987691464-7. 59. Sh. Rajesh -do- 9878957286-7. 60. Davinder Singh MTS (Outsource) 985276159-7.	42.		•	
44. Sh. Dinesh -do- 7404218098 45. Sh. Vikrant Rana -do- 867981217* 46. Smt. Sunita Bhandari DEO (Outsource) 998824113* 47. Sh. Jaswinder Singh DEO(Outsource) 988881214* 48. Sh. Harpreet Singh DEO(Outsource) 988881214* 49. Sh. Sandeep Kumar DEO(Outsource) 733796870* 50. Ms. Drisht Steno-typist(Outsource) 7340745186* 51. Sh. Harsh Steno-typist(Outsource) 7340745186* 52. Sh. Chetan Clerk (Outsource) 7340745186* 53. Sh. Mohinder Singh Peon 896873123* 54. Sh. Gopal Chowkidar 981586257* 55. Sh. SomNath Chowkidar 981586257* 56. Sh. Lokesh Sweeper 998752144* 57. Sh. Rajesh -do- 987895728* 60. Davinder Singh MTS (Outsource) 985907393* 61. Dimple Gir, MTS (Outsource)	43.	•		
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47. Sh. Jaswinder Singh DEO(Outsource) 8872225156 48. Sh. Harpreet Singh DEO(Outsource) 988881214t 49. Sh. Sandeep Kumar DEO(Outsource) 7837968700 50. Ms. Drishti Steno-typist(Outsource) 998807728t 51. Sh. Harsh Steno-typist(Outsource) 998807728t 52. Sh. Chetan Clerk (Outsource) 734074518t 53. Sh. Mohinder Singh Peon 896873123. 54. Sh. Gopal Chowkidar 981586257. 55. Sh. SomNath Chowkidar 981586257. 56. Sh. Lokesh Sweeper 998872214* 57. Sh. Mehar Chand Peon 814623733* 58. Shri Raju -do- 9878957893* 60. Davinder Singh MTS (Outsource) 985507393* 61. Dimple Gir, MTS (Outsource) 985975393* 61. Dimple Gir, MTS (Outsource) 86599051- 62. Jatinder Kumar MTS (Outsource) <t< td=""><td></td><td></td><td></td><td></td></t<>				
48. Sh. Harpreet Singh DEO(Outsource) 9888812148 49. Sh. Sandeep Kumar DEO(Outsource) 7837968700 50. Ms. Drishti Steno-typist(Outsource) 9898077286 51. Sh. Harsh Steno-typist(Outsource) 998807286 52. Sh. Chetan Clerk (Outsource) 7340745186 53. Sh. Mohinder Singh Peon 896873123 54. Sh. Gopal Chowkidar 9888002866 55. Sh. SomNath Chowkidar 981586257 56. Sh. Lokesh Sweeper 998872214 57. Sh. Mehar Chand Peon 814623733 58. Shri Raju -do- 9876914646 59. Sh. Rajesh -do- 9878957286 60. Davinder Singh MTS (Outsource) 985507393-6 61. Dimple Gir, MTS (Outsource) 985507393-8 62. Jatinder Kumar MTS (Outsource) 9859276159 62. Jatinder Kumar MTS (Outsource) 865980514 63. Himanshu MTS (Outsource) 865980514 64. Mohan Ial, MTS (Outsource) 783777660 65. SubhamAngaria,			, ,	
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57. Sh. Mehar Chand Peon 8146237333 58. Shri Raju -do- 9876914646 59. Sh. Rajesh -do- 9878957286 60. Davinder Singh MTS (Outsource) 985507393- 61. Dimple Gir, MTS (Outsource) 9592761596 62. Jatinder Kumar MTS (Outsource) 855909308 63. Himanshu MTS (Outsource) 798614523 64. Mohan Ial, MTS (Outsource) 868598051-4 65. SubhamAngaria, MTS (Outsource) 7837776607 66. Mewa Singh, MTS (Outsource) 987216285 67. Dileep Kumar Peon Peon (Outsource) 6392630247 68. Satwant Singh Toor, Mali (Outsource) 6284444196 69. Harbans Singh Mali (Outsource) 946403266 70. Jagtar Singh Mali (Outsource) 9223619903 71. Shiv Parkash, Mali (Outsource) 826421903-4 73. Babita, Sweeper (Outsource) 998813222 74. Kavita -do- 9217919110 75. Hari Om -do- 9217919110 76. Paramjit Singh				
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70. Jagtar Singh Mali (Outsource) 8264219034 71. Shiv Parkash, Mali (Outsource) 9023619908 72. Raj Kumar Mali (Outsource) 8427273782 73. Babita, Sweeper (Outsource) 9988132288 74. Kavita -do- 9855860148 75. Hari Om -do- 9217919110 76. Paramjit Singh -do- 9915876192 77. Sandeep, Sweeper -do- 9948621897 78. Rajesh Kumar, -do- 9548621897 80. Sunny Tonk, Sweeper -do- 8867951249 80. Sunny Tonk, Sweeper -do- 7986733297 81. Harpreet Singh Security guard 7986243943 (Outsource) 82. Manmeet Singh -do- 8872005460 83. Amit Kumar Das -do- 7986549958 84. Sukhjeet Singh -do- 8146899067 85. Avtar Singh -do- 9876838758		_	•	
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82. Manmeet Singh -do- 8872005460 83. Amit Kumar Das -do- 7986549950 84. Sukhjeet Singh -do- 8146899060 85. Avtar Singh -do- 7307267044 86. Ramesh K. pandey -do- 9876838750	80.	Sunny Tonk, Sweeper	-do-	7986733297
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83. Amit Kumar Das -do- 7986549959 84. Sukhjeet Singh -do- 8146899067 85. Avtar Singh -do- 7307267044 86. Ramesh K. pandey -do- 9876838759	82.	Manmeet Singh		8872005460
84. Sukhjeet Singh -do- 814689906 ² 85. Avtar Singh -do- 730726704 ² 86. Ramesh K. pandey -do- 9876838750	-	•		7986549959
85. Avtar Singh -do- 7307267044 86. Ramesh K. pandey -do- 9876838759	-			8146899061
86. Ramesh K. pandey -do- 9876838759	85.			7307267044
·		•		9876838759
	87.	Sumir Kumar	-do-	9988839953
	-			6239756541

1.9	Monthly Remuneration	(i)List of employee	Sr.No.	Name of the officer/employee	Monthly emoluments (Rupees) March 2025
	received by	s with Gross	1.	Dr. Alka Jain	371192/-
	officers & employees	monthly remuneration	2.	Dr. Rajesh Kumar Sharma	267750/-
	including	2024-25	3.	Sh. Pramod Kumar Arya	310519/-
	system of		4.	Dr. AnandChanderShende	253756/-
	compensation [Section 4(1)(b)(x)]		5. 6.	Dr. Anand Kumar Sharma Dr. Mahesh Chand Rai Prajapati	268750/- 294380/-
	.(.)(٥)(٨)]		7.	Smt. Anita Gupta	371192/-
			8.	Sh. M.M. Rao	165934/-
			9. 10.	Dr. Amit Sharma Dr. J. P. Singh	175420/- 226216/-
			11.	Sh. Pawan Kumar	196534/-
			12.	Smt. Shobha	221374/-
			13.	Mrs. Anjali S. Aggarwal	88281/-
			14.	Sh. Pankaj Saroj	88281/-
			15.	Smt. Navnee tDhillon	88281/-
			16.	Mr. Charanjeet Singh Ms. GurpreetDhiman	88281/- 88281/-
			18.	Ms. Pritpal Saini	88281/-
				·	
			19.	Ms. VarshaKaul	88281/-
			20.	Sh. Pritpal Singh Mrs. NutanDhiman	88281/- 88281/-
			22.	Sh. Amarbir Singh	88281/-
			23.	Sh. Amrit Singh	88281/-
			24.	Sh. Lakhwinder Singh	88281/-
			25.	Sh. Ravinder Singh	Rs. 500/- per lecture (maximum of Rs. 20,000/-
			26.	Sh. Jaspreet Singh	per month)
			27.	Ms. VarshaBadal	-do-
			28.	Smt. Anju Bala	-do
			29.	Smt. Padma Sharma	-do-
			30.	Ms. Shipra	-do
			31.	Ms. Harvinderkaur	-do-
			32.	Dr. Manisha Gupta	268750/-
			33. 34.	Sh. K.S. Sahi Smt. Samriti	371192/- 85762/-
			35.	Sh. Pawan Kumar	191791/-
			36.	Sh. Santosh Kumar	-
			37.	Mrs. Paramjit Kaur (100% visually handicapped)	127072/-
			38.	Mrs. Parminder Kaur Sh. Kumar	124318/- 105132/-
			39. 40.	Sh. Vinod Kumar	69912/-
			41.	Sh. RishuPruthi	69697/-
			42.	Sh. Raju Khan	76068/-
			43.	Sh. Manish	65872/-
			44. 45.	Sh. Dinesh Sh. Vikrant Rana	36804/- 39918/-
			45. 46.	Smt. Sunita Bhandari	29663/-
			47.	Sh. Jaswinder Singh	26485/-
			48.	Sh. Harpreet Singh	29663/-
			49.	Sh. Sandeep Kumar Ms. Drishti	29663/- 29663/-
			50. 51.	Sh. Harsh	24366/-
			52.	Sh. Chetan	29663/-
			53.	Sh. Mohinder Singh	80254/-
			54.	Sh. Gopal	61282/-
			55. 56.	Sh. SomNath Sh. Lokesh	50810/- 80254/-
			56. 57.	Sh. Lokesh Sh. Mehar Chand	64656/-
			58.	Shri Raju	74857/-
			59.	Shri Rajesh	57916/-
			60.	Davinder Singh	21600/-

			61.	Dimple Gir	21600/-
			62.	Jatinder Kumar	21600/-
			63.	Himanshu	21600/-
			64.	Mohan lal	21600/-
			65.	SubhamAngaria,	21600/-
			66.	Mewa Singh,	21600/-
			67.	Dileep Kumar	21600/-
			68.	Satwant Singh Toor,	19286/-
			69.	Harbabns Singh	21600/-
			70.	Jagtar Singh	21600/-
			71.	Shiv Parkash,	21600/-
			72.	Raj Kumar	21600/-
			73.	Babita,	21600/-
			74.	Kavita	20829/-
			75.	Hari Om	21600/-
			76.	Paramjit Singh	21600/-
			77.	Sandeep, Sweeper	21600/-
			78.	Rajesh Kumar, Sweeper	21600/-
			79.	Vijay Kumar, Sweeper	21600/-
			80.	Sunny Tonk, Sweeper	21600/-
			81.	Harpreet Singh	24564/-
			82.	Manmeet Singh	27293/-
			83.	Amit Kumar Das	27293/-
			84.	Sukhjeet Singh	28203/-
			85.	Avtar Singh	28203/-
			86.	Ramesh Kumar Pandey	28203/-
			87.	Sumir Kumar	28203/-
			88.	Kamalpreet Singh	24564/-
1.10	Name, designation	(ii)System of compensation as provided in its regulations. (i)Name and designation of the		onthly remuneration, there is no	
4.44	and other particulars of public information officers [Section 4(1)(b)(xvi)]	public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, telephone numbers and email ID of each designated official.	Art, Chandi CPIO: S 964603204	garh. h. Santosh Kumar, Superin 6	cipal-cum-HOD Govt. College of stendent Grade-II, Contact No.
1.11		vees against whom action has been (Section 4(2))	disciplinary (i)Pending penalty pro	employees against whom action has been for Minor penalty or major ceedings for Minor penalty or major	NIL
			penalty pro		NIL
1.12	Programmes to advance understanding of RTI (Section 26)		(i) Educatio (ii)Efforts to participate i (iii)Training	nal programmes encourage public authority to n these programmes of CPIO/APIO	There is no educational program except RTI training as conducted by the Chandigarh Administration which is attended by the officials from time to time.
				& publish guidelines on RTI ic Authorities concerned	Nil

2. Budget and Programme

S.No	Item	Details of disclosure	Particulars	
2.1	Budget allocated to	Attachment is the	Budget inform	nation for the F.Y. 2024-25 (Annexure-II)
	each agency			
	including all plans,	(iv)Revised budget for	Same as (i) &	(ii) above.
	proposed expenditure	each agency, if any		• •
	and reports on disbursements made	(v)Report on		ents are made through the Central Treasury, U.T.
	etc.	disbursements made and	Chandigarh.	
	[Section 4(1)(b)(xi)]	place where the related		
0.0		reports are available	ı	(5) (1) 7 (5)
2.2	Foreign and domestic			(Rs. in thousands) T.A (Domestic)
	tours (F.No. 1/8/2012- IR dt.11.9.2012)	(ii)Foreign and domestic	Tours by	
	IN ut.11.9.2012)	ministries and officials of the rank of		
		Joint Secretary to the Gov	ernment and	
		above, as well as the h	eads of the	Nil
		department.		
		(a) Places visited		
		(b) The period of visit		
		(c) The number of me	embers in the	

		official delegation	
		(d) Expenditure on the visit	
		(iii)Information related to procurements	
		(a) Notice/tender enquires and	
		corrigenda if any thereon,	
		(b) Details of the bids awarded	
		comprising the names of the	
		suppliers of goods/services	
		being procured,	N/A
		(c) The works contracts	
		concluded-in any such	
		combination of the above-and	
		(d) The rate/rates and the total	
		amount at which such	
		procurement or works contract	
		is to be executed.	
2.3	Manner of execution	(i)Name of the programme of activity	
	of subsidy	(ii)Objective of the programme	
	programme [Section	(iii)Procedure to avail benefits	
	4(1)(b)(xii)]	(iv)Duration of the programme/scheme	
		(v)Physical and financial targets of the	Not applicable as no subsidy scheme is in
		programme	existence.
		(vi)Nature/scale of subsidy/amount	
		allotted	
		(vii)Eligibility criteria for grant of subsidy	
		(viii)Details of beneficiaries of subsidy	
		programme (number, profile etc)	
		programme (manuscry, promo otto)	
2.4	Discretionary and	(i)Discretionary and non-discretionary	
	non-discretionary	grants/allocations to State	
	grants [F. No.	Govt./NGOs/other institutions	Not applicable as no Discretionary and non-
	1/6/2011-IR	(ii)Annual accounts of all legal entities	discretionary grants are given.
	dt.15.4.2013]	who are provided grants by public	
		authorities	
2.5	Particulars of	(i)Concessions, permits or	
	recipients of	authorizations granted by public	
	concessions,	authority	
	permits of	(ii)For each concessions, permit or	
	authorizations	authorization granted	
	granted by the	(a) Eligibility criteria	
	public authority	(b) Procedure for getting the	Not applicable as no concessions, permit or
	[Section 4	concession/grant and/or	authorization is granted
	(1)(b)(xiii)]	permits of authorizations	grames
		(c) Name and address of the	
		recipients given	
		concessions/permits or	
		authorisations	
		(d) Date of award of	
		concessions/permits of	
		authorizations	
2.6	CAG & PAC paras	CAG and PAC paras and the action	
_	[F NO. 1/6/2011-IR	taken reports (ATRs) after these have	
	dt. 15.4.2013]	been laid on the table of both houses of	NA
		the parliament.	
	- C	· · · · · · · · · · · · · · · · · · ·	· ·

3. Publicity Band Public interface

S.No.	Item	Details of disclosure	Particulars
3.1	Particulars	Arrangement for consultations with or representation by the	The syllabus of Bachelor of Fine
	for any	members of the public	Arts & Master of Fine Arts courses
	arrangement	(i) Relevant Acts, Rules, Forms and other	and other rules & regulations of the
	for	documents which are normally accessed by	Panjab University can be accessed
	consultation	citizens	by the Citizens on the University
	with or		website www. puchd.ac.in
	representati	(ii)Arrangements for consultation with or representation by	
	on by the	(a) Members of the public in policy formulation/policy	
	members of	implementation	
	the public in	(b) Day & time allotted for visitors	
	relation to	(c) Contact details of Information & Facilitation	No policy or rule is formulated at
	the	Counter (IFC) to provide publications frequently	the level of the College.
	formulation	sought by RTI applicants	
	of policy or	Public-private partnerships(PPP)	
	implementati on there of	(i) Details of Special Purpose Vehicle (SPV), if	
	[Section	any	
	4(1)(b)(vii)]	(ii) Detailed project reports (DPRs)	
	[F.No.	(iii) Concession agreements	
	1/6/2011-IR	(iv) Operation and maintenance manuals	
	dt.15.4.2013	(v) Other documents generated as part of the	
	1	implementation of the PPP	
		(vi) Information relating to fees, tolls, or the other	

		kinds of revenues that may be collected	
		under authorization from the government	
		(vii) Information relating to outputs and outcomes	
		(viii) The process of the selection of the private	
		sector party (concessionaire etc.)	
		(ix) All payment made under the PPP project	
3.2	Are the	Publish all relevant facts while formulating important	
	details of	policies or announcing decisions which affect public to	
	policies/deci	make the process more interactive;	
	sions, which	(i) Policy decisions/legislations taken in the	
	affect public,	previous one year	
	informed to	(ii) Outline the public consultation process	No policy or rule is formulated at
	them	(iii) Outline the arrangement for consultation	the level of the college
	[Section	before formulation of policy	
0.0	4(1)(c)]		
3.3	Dissemination of Information	Use of the most effective means of communication	
	widely and in	(i) Internet (website)	
	such form and		
	manner which		gcart-chd@nic.in
	is easily		
	accessible to		
	the public		
2.4	[Section 4(3)] Form of		
3.4	Form of accessibility of	Information manual/handbook available in	NII
	information	(i) Electronic format	Nil
	manual/handb	(ii) Printed format	Vac in form of properties
	ook [Section	(ii) Printed format	Yes in form of prospectus
	4(1)(b)]		
3.5	Whether	List of materials available	No
	information	(i) Free of cost	
	manual/handb ook available		
	free of cost or	(ii) At a reasonable cost of the medium	Yes @ Cost of Rs. 500/-
	not [Section	,	
	4(1)(b)]		
L	. , , , , -		

4. E. Governance

_	4. E. Governance				
S. No.	Item	Details of disclosure	Particulars		
4.1	Language in which Information Manual/Handbook Available [F.No. 1/6/2011-IR dt.15.4.2013]	(i) English	Yes		
		(ii) Vernacular/Local language	English		
4.2	When was the information Manual/Handbook last updated? [F. No. 1/6/2011-IR dt.15.4.2013]	Last date of Annual up-dation	September-2024		
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i)Details of information available in electronic form			
		(ii)Name /title of the document/record/oth information	ner College prospectus		
		(iii)Working of information made available	All the services for the students are		
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty	Provided by GCA Sec. 10 Chandigarh		
		(ii) Details of information made available	Offline mode from		
		(iii) Working hours of the facility	9.30 AM to 5.30 PM all working days.		
		(iv) Contact person & contact deta (Phone, fax email)	Contact No. 0172- 2740309 Email. ID. gcart.edu.in		
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	Different committees to deal with grievances of students exist		
		(ii) Details of applications received unc RTI and information provided	25. till 31.03.2025, 27 are disposed off		
		(iii) List of complet schemes/projects/programmes	red		
		(iv) List of schemes/projects/programmer underway	ne		
		Details of all contracts entered in including name of the contract amount of contract and period completion of contract	or,		
		(vi) Annual Report	Τισι Αρριισασίο		
		(vii) Frequently Asked Question (FAQs)			
		(viii) Any other information such as (a) Citizen's Charter			

		(b) Result Framework Document(RFD) (c) Six monthly reports on the (d) Performance against the benchmarks set in the Citizen's Charter	
4.6	Receipt & Disposal of RTI application & appeals [F.NO.1/6/2011-IR dt.15.4.2013]	(i) Details of applications received and disposed (ii) Details of appeals received and orders issued	30 applications received in the year 2024-25, and 27 are disposed off. 06 appeals received in the year 2024-25 out of which 06 appeals are disposed off and no appeals are pending to dispose off.
4.7	Replies to questions asked in the parliament [Section 4(i)(d)(2)]	Details of questions asked and replies given	All the reply given asked in the parliament Section.

5. Information as may be prescribed

S.	Item	Details of disclosure	Particulars
NO.			
5.1	Such other information	(i) Name & details of (a) Current CPIOs &	CPIOs (Central Public Information Officer) w.e.f. 01.01.2015 Dr.Surender S. Dahiya, Principal, GCA, Chd.
	as may be prescribed [F.No. 1/2/2016-IR dt.	FAAs (b) Earlier CPIO & FAAs from 1.1.2015	w.e.f. 28.08.2015 Sh. Pawan Kumar, Superintendent Gr. II, GCA, Chd. w.e.f. 23.05.2016 Sh. Deepak Kainth, Superintendent Gr. II, GCA, Chd.
			w.e.f. 04.08.2017 Dr. Amit Sharma, Assistant Professor, GCA, Chd.
	17.8.2016, F.No.		w.e.f. 07.09.2017 Sh. K.S. Sahi, Director in Physical Education, GCA, Chd.
	1.6.2011-IR		w.e.f. 14.11.2017 Sh. Deepak Kainth, Superintendent Gr. II, GCA, Chd.
	dt. 15.4.2013]		w.e.f. 14.12.2017 Smt. Maninder Kaur, Senior Assistant, GCA, Chd.
			w.e.f. 19.01.2018 Sh. K. S. Sahi, Director in Physical Education, GCA, Chd. w.e.f. 28.01.2021 Smt.Shoba Assistant Professor GCA.Chd. w.e.f 11.01.2022 Sh. K.S Sahi, Director in Physical Education, GCA, Chd. w.e.f 08.12.0222 Sh. Santosh Kumar Superintendent Grade-II, GCA, Chd.
			FAAs (First Appellant Authority)
			w.e.f. 01.01.2015 Sh. Sandeep Hans, HOD, GCA, Chd.
			w.e.f. 28.08.2015 Sh. Surender S. Dahiya, Principal, GCA, Chd.
			w.e.f. 08.01.2016 Captain Karnail Singh, Principal, GCA, Chd.
			w.e.f. 06.01.2017 Sh. Rakesh Kumar Popli, Principal, GCA, Chd.
			w.e.f. 22.03.2017 Dr. Rajesh Kumar Sharma, Principal, GCA, Chd
			w.e.f. 05.02.2018 Smt. Navjot Kaur, Principal, GCA, Chd.
			w.e.f. 23.04.2018 Sh. Sachin Rana, IAS, Principal, GCA, Chd.
			w.e.f. 02.11.2020 Smt. Ruchi Singh Bedi, HCS, Principal, GCA Chd.
			w.e.f. 1.10.2021 Sh. Rohit Gupta, PCS, Principal, GCA Chd
			w.e.f. 31.03.2022 Sh. Amandeep Singh Bhatti, PCS, Principal, GCA Chd w.e.f. 01.102022 to till date Dr.Alka Jain Principal-cum-HOD
		(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit	Third party audit carried out in 04.07.2025.
		carried out (iii) Appointment of Nodal	(a) Date of appointment 08.03.2017
		Officers not below the rank of Joint	(b) Dr.Anand Kumar Sharma, Associate Professor
		Secretary/Additional HoD (a) Date of appointment (b) Name & Designation of the officers	(a) Date of appointment: 13.06.2017 Dr.Anand C. Shende, Associate Professor(after the correction on 28.07.2022)
		(iv) Consultancy committee of key stake holders for advice on suo-motu	No
		disclosure (a) Dates from which	
		constituted (b) Name & Designation of the	
		(v) Committee of PIO/FAAs with rich experience in RTI	No
L	<u>I</u>	1 Mar hon expendition in ittl	

6. Information Disclosed on own Initiative

S.No. Item		Details of disclosure	Particulars
6.1	Item/information disclosed so that	Details of the courses, names of	
	public have minimum resort to use	Faculty & Staff, Fee Structure etc. is	gcart.edu.in
	of RTI Act to obtain information	disclosed on College website i.e.	
		gcart.edu.in	

Principal, Govt. College of Art, Chandigarh.

Annexure-I

Sr. No.	Name of the Post	Power and duties (in brief)		
1.	Principal-cum- HOD	To control all the administrative, academic and financial work of the college.		
2.	Professor	To impart Fine Arts education in terms of Practical and Theory training to MFA/BFA/Special Diploma/ Special Advanced Diploma Classes.		
3.	Associate Professor	-do-		
4.	Assistant Professor	-do-		
5.	Guest Faculty	-do-		
6.	DPE cum Hostel Warden	To provide training in sports/games/youth activities to students and looking after hostel affairs.		
7.	Librarian	To make purchase and to maintain Art Books in the College Library.		
8.	Superintendent	Supervises the work of the Estt. Section and give guidance to his Senior Assistants and Estt. Branch regarding establishment and accounts cases.		
9.	Section Officer	Account receivable and payable, payroll, inventory management, budgeting, reports and financial statements, legal compliance and financial control and record-keeping.		
10.	Sr. Assistant/ Junior Assistant	Guide the clerical staff in his work, maintain cash books, reply audit paras and deal with the work of pay fixation, increments, promotions, deputations, cases of the officers/officials.		
11.	Senior Scale Stenographer	Maintain the files to put up to his officer, take dictations and prepare the draft for fair communication and attend the phones, maintain confidential records of the officials.		
12.	Steno typist	Dispose the work regarding dictations and typing of technical reports and day to day official work. Type the cases regarding establishment and audit/accounts cases.		
13.	Clerk	Maintain clerical & technical records; prepare the various types of bill, diary letters, put up the letter to the officer for its disposal.		
14.	Library Restorer	To assist Librarian in maintaining and smooth running of Library.		
15.	Attendant	To assist the classes and faculty.		
16.	Peon	Attach with various officers/Sections.		
17.	Chowkidar	To guard all the college campus including International Boys Hostel 15-A Chandigarh.		
18.	Sweeper	veeper To maintain cleanliness in the building, Classrooms and ground.		
Note:	e: All staff mentioned above performs other day to day activities.			

Principal, Govt. College of Art, Chandigarh.

Annexure-II

Sr. No.	Details of Disclosure	Particulars (Rupees in thousands)		
1.	Total budget allotted during the year 2024-25	105810/-		
2.	Budget (Head-wise) during the	i	Salary	44707
	year 2024-25	ii	Wages	28200
		iii	Rewards	130
		iv	Medical Treatment	834
		V	Allowance	25851
		Vi	Leave Travel Concession	233
		vii	Domestic Travel Allowances	330
		viii	Office Expenses	3513
		ix	Digital Equipment	300
		Х	Supplies & Material	1294
		xi	Advertising & Publicity	46
		xii	Professional Services	160
		xiii	Repair and Maintenance	205
		xiv	Scholarships & Stipends	7
3.	Expenditure upto 31.03.2025	i	Salary	44702
		ii	Wages	28139
		iii	Rewards	127
		iv	Medical Treatment	834
			Allowance	25842
		Vi	Leave Travel Concession	221
		Vii	Domestic Travel Allowances	315
		viii	Office Expenses	3499
		ix	Digital Equipment	296
		Х	Supplies & Material	1267
		xi	Advertising & Publicity	45
		xii	Professional Services	159
		xiii	Repair and Maintenance	175
		xiv	Scholarships & Stipends	6

Principal, Govt. College of Art, Chandigarh.